

# BSP Template for Employment Confirmation



Employee Name			
Employee Number			
Employer Name		Employment Status	<input type="radio"/> Full Time/Permanent <input type="radio"/> Part Time/Casual
Employer Address			
Business Continuity Plan in light of COVID-19	<i>(Briefly explain what the company's operational outlook is during the COVID-19 situation and how will it affect employee).</i>		

Company HR Manager/Officer Name: \_\_\_\_\_

Company HR Manager/Officer Signature: \_\_\_\_\_

Contact Details (Mobile Number/Landline): \_\_\_\_\_

